

## **POWER VERBS**

Accelerated  
Accomplished  
Achieved  
Acquired  
Acted  
Activated  
Adapted  
Addressed  
Adjusted  
Administered  
Advanced  
Advertised  
Advised  
Advocated  
Aided  
Allocated  
Analyzed  
Answered  
Anticipated  
Applied  
Appraised  
Approved  
Arbitrated  
Arranged  
Ascertained  
Aspired  
Assembled  
Assessed  
Assigned  
Assisted  
Attained  
Audited  
Authored  
Automated  
Awarded  
Balanced  
Began  
Boosted  
Briefed  
Budgeted  
Built  
Calculated  
Captured  
Catalogued  
Centralized  
Changed  
Chaired  
Charted  
Checked  
Clarified  
Classified  
Coached  
Collaborated  
Collected  
Combined  
Commanded  
Communicated  
Compared  
Compiled  
Completed

Composed  
Computed  
Conceptualized  
Condensed  
Conducted  
Conferred  
Conserved  
Consolidated  
Constructed  
Consulted  
Contacted  
Contained  
Continued  
Contracted  
Contributed  
Controlled  
Converted  
Cooperated  
Coordinated  
Correlated  
Corresponded  
Counseled  
Created  
Critiqued  
Cultivated  
Customized  
Decided  
Defined  
Delegated  
Delivered  
Demonstrated  
Designated  
Designed  
Detected  
Determined  
Developed  
Devised  
Diagnosed  
Directed  
Discovered  
Dispatched  
Dispensed  
Displayed  
Dissected  
Distinguished  
Distributed  
Diversified  
Documented  
Doubled  
Earned  
Edited  
Educated  
Eliminated  
Emphasized  
Employed  
Enabled  
Enacted  
Encouraged  
Enforced

Engineered  
Enhanced  
Enlarged  
Enlisted  
Ensured  
Entertained  
Established  
Estimated  
Evaluated  
Examined  
Executed  
Expanded  
Expedited  
Explained  
Explored  
Expressed  
Extended  
Fabricated  
Facilitated  
Familiarized  
Fashioned  
Finalized  
Fixed  
Focused  
Forecasted  
Formed  
Fostered  
Found  
Fulfilled  
Furnished  
Gained  
Gathered  
Generated  
Guided  
Handled  
Headed  
Heightened  
Helped  
Hired  
Identified  
Illustrated  
Implemented  
Improved  
Improvised  
Incorporated  
Increased  
Indoctrinated  
Influenced  
Informed  
Initiated  
Innovated  
Inspected  
Inspired  
Installed  
Instituted  
Instructed  
Insured  
Integrated  
Interacted

Interpreted  
Interviewed  
Introduced  
Invented  
Investigated  
Inventoried  
Involved  
Issued  
Joined  
Judged  
Justified  
Kept  
Launched  
Learned  
Lectured  
Led  
Lifted  
Located  
Logged  
Maintained  
Managed  
Marketed  
Maximized  
Measured  
Mediated  
Merged  
Minimized  
Mobilized  
Moderated  
Modified  
Monitored  
Motivated  
Navigated  
Negotiated  
Netted  
Observed  
Obtained  
Opened  
Operated  
Organized  
Originated  
Outlined  
Overcame  
Overhauled  
Oversaw  
Participated  
Performed  
Persuaded  
Pinpointed  
Piloted  
Pioneered  
Placed  
Planned  
Predicted  
Prepared  
Prescribed  
Presented  
Presided  
Prioritized  
Processed  
Produced  
Qualified

Questioned  
Raised  
Ran  
Rated  
Reached  
Realized  
Reasoned  
Received  
Recommended  
Reconciled  
Recorded  
Recruited  
Reduced  
Referred  
Regulated  
Rehabilitated  
Related  
Remodeled  
Rendered  
Reorganized  
Repaired  
Replaced  
Reported  
Represented  
Researched  
Reshaped  
Resolved  
Responded  
Restored  
Restructured  
Retrieved  
Reversed  
Reviewed  
Revised  
Revitalized  
Routed  
Saved  
Scheduled  
Screened  
Set  
Searched  
Secured  
Selected  
Separated  
Served  
Set up  
Shaped  
Shared  
Tabulated  
Targeted  
Taught  
Terminated  
Tested  
Tightened  
Totalled  
Tracked  
Traded  
Trained  
Transcribed  
Transferred  
Transformed

Translated  
Transmitted  
Traveled  
Treated  
Trimmed  
Tutored  
United  
Updated  
Upgraded  
Used  
Utilized  
Validated  
Verbalized  
Verified  
Vitalized  
Volunteered  
Weighed  
Widened  
Won  
Worked  
Wrote